



The essential survival guide for leading group retreats or conferences at Camp Buckner Hill Country Retreat

2010-2011 RETREAT LEADERS' GUIDE

Welcome! And thank you for choosing Camp Buckner Hill Country Retreat as a backdrop for your retreat or conference. The easy-going atmosphere and tranquil setting lend itself to renewal and relaxation, so you can grow in your relationship with Christ.

Work or play, you will find Camp Buckner pristine and comfortable, our staff friendly and eager to meet your needs and the peaceful outdoors a welcome diversion. From conference planning to country cooking, we provide climate-controlled lodging, on-site recreational activities and assistance arranging local side trips.

Camp Buckner is a pleasant drive from most Central Texas cities and only an hour from Austin Bergstrom International Airport. Located 60 miles northwest of Austin, near Marble Falls, we're just around the corner from Longhorn Cavern State Park and Inks Lake. Wildflowers in the spring, cool breezes in the fall, and the lifestyle and natural wonders of the Texas Hill Country make Camp Buckner worth the drive.

Please know that our staff will do everything we can to make it easy for you, the planner, in order to have a fun-filled and meaningful event.

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Sleeping Accommodations

Lodge:

- Twenty-unit motel-style rooms
- Queen bed and single bed in each room
- Private bath facilities, telephone with computer connection
- Rooms fully equipped with linens and towels
- Individually-controlled heating and air conditioning
- Access to ice and soda machines at the east end of the complex
- Guests may request more towels during an extended stay
- Fully-lighted parking lot
- Offers two rooms which are ADA compliant

Chateau:

- Twenty-unit motel-style rooms
- Offers private accommodations along with telephone/computer hookups
- Baths with separate toilet and shower areas, double sinks (with the exception of our two ADA rooms)
- Heating and air conditioning
- Connecting doors between adjoining room
- Rooms fully equipped with linens and towels
- Offers an assortment of three room arrangements, including:
 - * Twelve rooms with a queen bed, single bed and a bunk bed
 - * Three rooms with three single beds and a bunk bed
 - * Five rooms with four single beds

Cabins:

For guests requiring the most cost-effective option, climate-controlled cabins are available.

Cabins Yellow Pine, Red Bud, Sycamore, and Mesquite each feature:

- Large porch
- Common foyer
- Bunk beds for up to 16 people in each wing (32 total beds)
- Two showers and three toilets per side
- Chilled water fountain
- No linens provided

Cabin Cedar provides the same accommodations for 14 and has two toilets per wing.

Cabin Live Oak contains two wings – Alpha and Omega – which do not join together.

Both sides feature:

- Chilled water fountain
- Accessible for the physically challenged
- Bunk beds for up to 16 people in each wing

Camp sites:

For the most rustic accommodations, Camp Buckner provides two camp sites which are very remote and primitive and only accessible by four-wheel drive vehicles.

Conference Facilities

Faith Hall:

- Designed to seat up to 300 adults comfortably
- All-wood interior, rock fireplace with mantel and special commissioned paintings
- Large kitchenette includes full refrigerator, microwave and ample counter and cabinet space
- Ice and a 24-hour coffee service provided
- Large porch surrounds much of the building, with outdoor seating available for relaxing or visiting
- High-quality LCD projector permanently suspended from ceiling
- Wireless internet
- Sound system suitable for voices and/or instruments. (Arrangements for sound equipment should be made in advance. Group leaders are responsible for checking the equipment prior to use and advising camp staff of any deficiencies in advance. Damages beyond normal wear and tear are the responsibility of the group.)
- Cloth chairs designed for indoor use – may not be taken on the porch or beyond
- Available accessories include flip charts, easels, podium, tables, etc.
- Groups of 76 or more typically needed to reserve this facility
- Dimensions: 49 ft. x 78 ft. (3,800 square feet)

Craft/Doss Conference Center:

- Designed to seat 75 or fewer adults
- Kitchenette with counter space, a full refrigerator and microwave
- Restroom facilities for men and women
- Wireless internet
- Small sound system suitable for microphones, CDs and tapes. (Reservations for the audio/visual equipment should be made in advance. Group leaders are responsible for reporting in advance any deficiencies with audio/visual equipment and are responsible for damages beyond normal wear and tear.)
- Available accessories include flip charts, easels, podium, tables, television, VCR and DVD player
- Cloth chairs designed for indoor use only
- A guaranteed minimum of 50 persons is usually needed to reserve this facility
- Dimensions: 39 ft. x 28 ft. (1,092 square feet)

Pecos and Packsaddle Conference Rooms:

- Designed to seat 50 adults comfortably
- Located across the hallway from Faith Hall
- Kitchenette with sink, full refrigerator, granite countertop, shelves and microwave
- Dry erase board available and audio/visual aids may be requested
- Wireless internet
- Groups of 25 persons or larger generally utilize this facility
- Dimensions: 30 ft. x 24 ft. (720 square feet)

Cherokee Meeting Room:

- Designed to seat 20 adults around board room table
- Located at the back portion of the Camp Office complex
- Access to kitchenette with sink, full refrigerator, coffee service
- Wireless internet
- Dimensions: 27 ft. x 11 1/2 ft. (310.5 square feet)

Food Service

Dining hall

- Inside seating for up to 225 people
- Additional seating available at the picnic tables on the porch
- Banquet reservations can be made in advance
- Country cooking served “cafeteria-style”
- Vegetarian diet requests must be made in advance through group leaders
- Meal serving times of 8 - 8:30 a.m., 12 - 12:30 p.m., and 6 - 6:30 p.m. unless other arrangements have been made in advance
- Boxed lunches available with advance notice

Services Pricing

Camp Buckner Pricing Structure

Unless otherwise indicated, these costs include the price for lodging, the number of meals indicated and a conference room suitable for your group's size. Camp Buckner reserves the right to change the meeting rooms for groups, but will not assign a group to a conference room in which the number of persons exceeds our suggested capacity.

Cabin Prices

Priced per person.
Linens not provided.

Prices subject to change without notice. Please call for current prices. Children under age 5 who accompany their parent(s) will stay free but may not be counted to reach guaranteed minimums or favored pricing.

	Guaranteed Minimum of 40-159	Guaranteed Minimum of 150+
1N/0 Meals**	\$43.00	\$41.00
1N/3 Meals	\$63.00	\$60.00
1N/4 Meals	\$70.00	\$67.00
2N/0 Meals**	\$63.00	\$60.00
2N/3 Meals	\$84.00	\$81.00
2N/4 Meals	\$90.00	\$87.00
2N/5 Meals	\$96.00	\$93.00
2N/6 Meals	\$104.00	\$100.00
3N/8 Meals	\$145.00	\$140.00
4N/11 Meals	\$195.00	\$190.00

Lodge & Chateau Prices

(Private Accommodations)

Priced Per Person
All linens are provided.

	Single Occupancy	Double Occupancy (Lodge/Chateau)	Triple or More (Chateau Only)
1N/0 Meals**	\$84.00	\$55.00	\$52.00
1N/3 Meals	\$104.00	\$75.00	\$72.00
1N/4 Meals	\$111.00	\$84.00	\$79.00
2N/0 Meals**	\$145.00	\$92.00	\$81.00
2N/4 Meals	\$172.00	\$117.00	\$107.00
2N/5 Meals	\$178.00	\$125.00	\$114.00
2N/6 Meals	\$184.00	\$132.00	\$120.00
3N/8 Meals	\$259.00	\$183.00	\$164.00
4N/11 Meals	\$334.00	\$230.00	\$210.00

Conference Rooms:

Groups requiring two or less meals during their stay will be charged a fee for the use of their conference rooms. These same prices will apply to groups seeking to reserve additional conference rooms, other than the one assigned to their group.

Faith Hall	\$1,000
Craft/Doss Conference Room	\$750
Pecos Conference Room	\$500
Packsaddle Conference Room	\$500
Cherokee Meeting Room	\$250

Additional Pricing

Meal Only Prices (Includes usage of meeting room unless otherwise stated)	\$9 per person per meal
Snacks	Pricing depends on snack choices.
Ropes Challenge Course (5th Graders and Up. Four-week notice required) 4 Hours (Lows, Highs or Combo) 6 Hours (Lows, Highs or Combo)	\$25 per person (minimum of 10 people) \$40 per person (minimum of 10 people) *Depends on weather and facilitator availability
Swimming Pool May - September (Four-week advance notice required)	1-25 people (\$30 per hour) 26-50 people (\$60 per hour) 51-75 people (\$90 per hour) 75 + people (\$125 per hour)
Blob Available June-August only (Four-week advance notice required)	\$50 per hour. Minimum two hours required.
Horse Rides June - Mid August (Six-week advance notice required)	\$25 per person (One hour overall time for practicing in the arena and riding on trail if persons can do so safely, as judged by our wrangler)
Hayride	\$2 per person with a minimum of 40 people
Day Use Only Fee (For guests who do not stay overnight)	\$10 per person per pay (Scheduled within two weeks of event)
Campfire (Arranged in advance if county burn ban is not in effect)	\$20 per fire (bonfire additional & must be arranged two weeks prior)

Audio-Visual Rates

LCD Projector (1 in Faith Hall or 1 portable projector)	\$100 per weekend or \$50 per night
Lapel Mic by Sennheiser	\$40 per weekend or \$25 per night
Wireless Sennheiser Mic in Faith Hall (Two are usually in stock)	\$20 per mic per weekend
Wired mics in Faith Hall or Craft/Doss	No Charge (subject to availability)
Stage in Faith Hall	No Charge
Sound System in Craft/Doss	No Charge
Sound System in Faith Hall	No Charge
Overhead Projectors, projection screens, dry erase boards, etc.	No Charge (subject to availability)
TV/VCR/DVD setups	No Charge (subject to availability)
Flip Chart	\$10 per flip chart pad used

Booking

Groups are considered officially “booked” when they have returned their signed and dated contract along with their deposit within 14 days of the postmarked date. The deposit required is equal to 20 percent of the contractual number of guests or \$1,000 – whichever is less.

Camp Buckner Store

The Camp Buckner Store sells a variety of retail items including t-shirts, caps, water bottles, flashlights, pens and more. Refreshments such as soda, fruit drinks and candy can also be made available. The group leader should make arrangements 2 weeks prior to the retreat to ensure the camp store will be open at the desired times.

Meeting Facility Policy

Guaranteed group size of:

Facilities included in package price:

51+ for two or more nights	Craft/Doss
25-50 for two or more nights	Pecos or Packsaddle
150+ for two or more nights	Faith Hall
175+ for two or more nights	Faith Hall plus Packsaddle OR Pecos (if available at booking)
200+ for two or more nights	Faith Hall plus Packsaddle AND Pecos (if available at booking)
225+ for two or more nights	Faith Hall, Craft/Doss, Pecos and Packsaddle (if available at booking)

Parking Policy:

While guests are here, we ask that only foot traffic occupy the main part of camp. There are parking lots guests may park in as you enter camp. If groups do have set up equipment and need to unload, please let us know when you check in at the front office. If you have elderly/handicap guests with your group, they are welcome to drive throughout camp and park in the designated handicap spots. Please let us know when you arrive at camp of these needs.

Free Recreation Options:

- Sand Volleyball
- Soccer
- Basketball at the covered, lighted sports pavilion
- Ping pong
- Horseshoes
- Softball (limited equipment provided)
- Exploring the 800-acre woods
- Walking and hiking trails (trail maps available at Camp Office)
- Catch and release fishing (bring own equipment)

Other Recreation Options and Local Attractions:

Advanced lead time of four weeks is needed to facilitate the following events:

Golf - Camp Buckner is in close proximity to the new Tom Kite Championship Golf Course “The Legends on Lake LBJ.” For green fees contact the golf course at (325)-388-8888. Check out legendsonlakelbj.com for more information.

Swimming - Available May through September in our highly acclaimed pool. A four-week notice is required so that certified lifeguards will be available.

Ropes Challenge Course - High elements (personal challenges) and low elements (team building) are offered in increments of four hours or more at our course. At least four-weeks notice is required so that certified facilitators will be available.

Hayride - Explore the camp grounds in recommended groups of up to 15 adults per ride.

Campfire - Camp Buckner will set up the wood for you at one of our fire rings. There is a small charge for this service. Bonfires may be negotiated for an additional fee. Camp is always subject to county “burn bans.” Campfires must be arranged in advance.

Paintball - Camp Buckner established a paintball course in 2002. Groups may work with a local provider to supply equipment and personnel. Camp recommends at least a four-week notice so that you can have adequate time to work with the outside vendor.

Longhorn Caverns - A favorite for many and just behind the Buckner property on Park Road 4. Arrangements should be made directly with the park at (512) 715-0255.

Enchanted Rock - Spectacular views of the Hill Country available only an hour drive away. Arrangements should be made with the park at (915) 247-3903.

Vanishing Texas River Cruise - As long as the river is up, this is a great option and a chance to see bald eagles in the wild. Arrangements may be made directly with the company at (512) 756-6986.

Shopping - Burnet and Marble Falls are both 15 minutes away and Fredericksburg is about one hour from camp, as well as the new Hill Country Galleria in Bee Caves.



Medical Emergencies

- Camp strongly recommends that each group bring along a person who is at least certified in basic first aid and CPR. Additional training is preferred.
- Basic medical information on each participant – including signed permission to treat them in case of an emergency as well as the right to transport them when necessary – should be kept by the group leader or medical personnel at all times.
- Each group is strongly urged to bring an adequate first aid kit to care for the needs of its members.
- Groups should prepare for its own medical necessities, including any known medical conditions of its members.
- While each group is ultimately responsible for their own medical issues, there are some additional steps you need to be aware of before you arrive.

First: In the case of an emergency requiring EMS, you may dial from any camp phone (9) + 911. Tell the dispatcher that you have an emergency at Camp Buckner at 3835 FM 2342. It is vitally important to meet the ambulance at the front gate and then guide them to the victim. In the meantime, camp personnel should be contacted by dialing (9) 512-755-4985 or extensions 3401 or 3402. The EMS team is currently one mile away from our property.

Second: For medical issues requiring a physician, the Marble Falls Minor Emergency Center [(9)(830) 798-1122] is ready to assist you. Their office hours are: Mon. – Sat. 10 a.m. – 8 p.m. and Sunday 12 p.m. – 6 p.m. They are located in Marble Falls at 1701 Hwy 281 North, on the south side of the highway.

Third: For emergencies requiring a physician after hours or for individuals who prefer to be treated in an emergency room, Seton Highland Lakes hospital is located just inside Burnet on Hwy 281. Their number is (512) 756-6000.

**For other Camp Buckner policies, please refer to
your agreement or go to our Web site at
www.campbuckner.org
email us at campinfo@buckner.org**



About Camp Buckner

Camp Buckner was established in 1987 to place our guest in the most positive, fun-loving Christian atmosphere possible. Our staff at Camp Buckner strives to have a servant's heart and attitude in everything we do. Camp Buckner was built from the ground up on 800 acres in the beautiful Texas Hill country. We are located near Burnet and Marble Falls Texas. We are an hour northwest of Austin.

From August through mid-May, we operate as a retreat and conference center. From mid-May through July, we operate as a Christian camp retreat center.

Camp Buckner is a ministry of Buckner International, a diverse global ministry to orphan and at-risk children and families. Established in 1879, Buckner has answered children's needs throughout our history. Today, our services include a global humanitarian aid program, volunteer missions opportunities, community enrichment and prevention programs, an international network of residential, foster care and transitional housing services, domestic and international adoption, support programs for children living in orphanages in other countries and five retirement communities.

