



The essential survival guide  
for leading group retreats or  
conferences at Camp Buckner  
Hill Country Retreat

# 2012-2013 RETREAT LEADERS' GUIDE

**Welcome!** And thank you for choosing Camp Buckner Hill Country Retreat as a backdrop for your retreat or conference. The easygoing atmosphere and tranquil setting lend itself to renewal and relaxation, so you can grow in you relationship with Christ.

Work or play, you will find Camp Buckner pristine and comfortable, our staff friendly and eager to meet your needs and the peaceful outdoors a welcome diversion. From conference planning to country cooking, we provide climate-controlled lodging, on-site recreational activities and assistance arranging local side trips.

Camp Buckner is a pleasant drive from most Central Texas cities and only an hour from Austin Bergstrom International Airport. Located 60 miles northwest of Austin, near Marble Falls, we're just around the corner from Longhorn Cavern State Park and Inks Lake. Wildflowers in the spring, cool breezes in the fall, and the lifestyle and natural wonders of the Texas Hill Country make Camp Buckner worth the drive.

Please know that our staff will do everything we can to make it easy for you, the planner, in order to have a fun-filled and meaningful event.

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# Sleeping Accommodations

## Lodge:

- Twenty-unit motel-style rooms
- Queen bed and single bed in each room
- Private bath facilities
- Telephone
- Wireless Internet service
- Rooms fully equipped with linens and towels
- Individually-controlled heating and air conditioning
- Access to ice and soda machines at the east end of the complex
- Guests may request more towels during an extended stay
- Offers two rooms which are ADA compliant

## Chateau:

- Twenty-unit motel-style rooms
- Offers an assortment of three room arrangements, including:
  - \* Twelve rooms with a queen bed and two bunk beds
  - \* Five rooms with three single beds and a bunk bed
  - \* Three rooms with two single beds and two bunk beds
- Telephone
- Wireless Internet Service
- Rooms fully equipped with linens and towels
- Individually-controlled heating and air conditioning
- Access to ice and soda machines at the east end of the complex
- Guests may request more towels during an extended stay
- Offers two rooms which are ADA compliant
- Connecting doors between adjoining rooms
- Baths with separate toilet and shower areas, double sinks (with the exception of our two ADA rooms)

## Cabins:

For guests requiring the most cost-effective option, climate-controlled cabins are available.

Yellow Pine, Red Bud, Sycamore, and Mesquite Cabins each feature:

- Large porch
- Common foyer
- Bunk beds for up to 16 people in each wing (32 total beds)
- Two showers and three toilets per side
- Chilled water fountain
- No linens provided

Cedar Cabin is ADA accessible and provides the same accommodations for 14 and has two toilets per wing.

Live Oak Cabin contains two wings – Alpha and Omega – which do not join together.

Both sides feature:

- Chilled water fountain
- Bunk beds for up to 16 people in each wing

Ranch House features similar accommodations for 18

# Conference Facilities

## Faith Hall:

- Designed to seat up to 350
- All-wood interior, rock fireplace with mantel
- Large kitchenette includes full refrigerator, microwave and ample counter and cabinet space
- Ice and a 24-hour coffee service provided
- Restroom facilities for men and women
- Large porch surrounds much of the building, with outdoor seating available for relaxing or visiting
- High-quality LCD projector permanently suspended from ceiling
- Portable stage
- Wireless internet
- Sound system suitable for voices and/or instruments. (Arrangements for sound equipment should be made in advance. Group leaders are responsible for checking the equipment prior to use and advising camp staff of any deficiencies in advance. Damages beyond normal wear and tear are the responsibility of the group.)
- Cloth chairs designed for indoor use only
- Groups of 76 or more are required to reserve this facility
- Dimensions: 49 ft. x 78 ft. ( 3,800 square feet)

## Pecos and Packsaddle Conference Rooms:

- Designed to seat up to 50
- Located across the hallway from Faith Hall
- Kitchenette with sink, full refrigerator, granite countertop, shelves and microwave
- Wireless internet
- Dry erase board available and audio/visual aids may be requested
- Groups of 26 or more are required to reserve this facility
- Dimensions: 30 ft. x 24 ft. (720 square feet)

## Craft/Doss Conference Center:

- Designed to seat up to 75
- Kitchenette with counter space, a full refrigerator and microwave
- 24-hour coffee service provided
- Restroom facilities for men and women
- Wireless internet
- Sound system suitable for voices and/or instruments. (Arrangements for sound equipment should be made in advance. Group leaders are responsible for checking the equipment prior to use and advising camp staff of any deficiencies in advance. Damages beyond normal wear and tear are the responsibility of the group.)
- Cloth chairs designed for indoor use only
- Groups of 51 or more are required to reserve this facility
- Dimensions: 39 ft. x 28 ft. (1,092 square feet)

## Cherokee Meeting Room:

- Designed to seat 16 around board room table
- Located at the back portion of the Camp Office complex
- Access to kitchenette with sink and a full refrigerator
- 24-hour coffee service is provided
- Wireless internet
- Dimensions: 27 ft. x 11 1/2 ft. (310.5 square feet)

## Apache Meeting Room:

- Designed to seat up to 40
- Full refrigerator, microwave, and coffee-maker
- Wireless Internet
- Dimensions: 30 ft. x 23 ft. (690 square feet)

# Lodging

## Camp Buckner Pricing Structure:

Unless otherwise indicated, these costs include the price for lodging, the number of meals indicated and a conference room suitable for your group's size. Camp Buckner reserves the right to change the meeting rooms for groups, but will not assign a group to a conference room in which the number of persons exceeds our suggested capacity.

### Cabin Prices:

	Guaranteed Minimum of 40-159	Guaranteed Minimum of 150+
1N/0 Meals**	\$46.00	\$43.00
1N/3 Meals	\$67.00	\$64.00
1N/4 Meals	\$74.00	\$71.00
2N/0 Meals**	\$67.00	\$64.00
2N/3 Meals	\$89.00	\$86.00
2N/4 Meals	\$95.00	\$92.00
2N/5 Meals	\$102.00	\$99.00
2N/6 Meals	\$110.00	\$106.00
3N/8 Meals	\$154.00	\$148.00
4N/11 Meals	\$207.00	\$201.00

- Priced per person.
- Linens not provided.
- Prices subject to change without notice. Please call for current prices.
- Children under age 5 who accompany their parent(s) will stay free but may not be counted to reach guaranteed minimums or favored pricing.

**\*\* Does not include a meeting facility**

# Lodging

## Lodge & Chateau Prices:

- Private Accommodations
- Priced Per Person
- All linens are provided.

	Single Occupancy	Double Occupancy (Lodge/Chateau)	Triple or More (Chateau Only)
1N/0 Meals**	\$89.00	\$58.00	\$55.00
1N/3 Meals	\$110.00	\$79.00	\$76.00
1N/4 Meals	\$117.00	\$89.00	\$84.00
2N/0 Meals**	\$154.00	\$97.00	\$86.00
2N/4 Meals	\$182.00	\$124.00	\$113.00
2N/5 Meals	\$188.00	\$132.00	\$120.00
2N/6 Meals	\$195.00	\$140.00	\$127.00
3N/8 Meals	\$274.00	\$194.00	\$173.00
4N/11 Meals	\$354.00	\$244.00	\$222.00

**\*\* Does not include a meeting facility**

## Day Use Only:

There is a fee of \$10 per person for guests who do not stay overnight. Day use guests should be scheduled at least two weeks before the event.

## Booking

Groups are considered officially “booked” when they have returned their signed and dated contract along with their deposit within 14 days of the postmarked date. The deposit required is equal to 20% of the contractual number of guests or \$1,000, whichever is less.

# Meeting Facilities

Cherokee	Maximum occupancy: 20	\$250*
Apache	Maximum occupancy: 40	\$250*
Pecos or Packsaddle	Maximum occupancy: 50	\$500*
Craft/Doss	Maximum occupancy: 75	\$750*
Faith Hall	Maximum occupancy: 350	\$1000*

\*These prices will apply to groups seeking to reserve additional conference rooms, other than those assigned to their group.

Guaranteed group size of:	Facilities included in package price:
175+	Faith Hall plus Packsaddle OR Pecos (if available at booking)
200+	Faith Hall plus Packsaddle AND Pecos (if available at booking)
225+	Faith Hall, Craft/Doss, Pecos and Packsaddle (if available at booking)

# Food Service

## Dining Hall:

- Inside seating for up to 225 people
- Additional seating available at the picnic tables on the covered porch
- Banquet reservations can be made in advance
- Country cooking served “cafeteria-style”
- Vegetarian diet requests must be made in advance through group leaders.
- Meal serving times are 8 - 9 a.m., 12 - 1 p.m., and 6 - 7 p.m. unless other arrangements have been made in advance
- Boxed lunches can be made available with advance notice

Additional meals:	Snacks:
Day Use guests- \$9 per person per meal Overnight Guests—\$7 per person per meal	Pricing depends on snack choices.

# Recreation

Ropes/Challenge Course (Minimum age: 11 years or fifth grade; Four-week advance notice required)	4 hours—\$25 per person (minimum of 15 people) 8 hours—\$45 per person (minimum of 15 people) *Depends on weather and facilitator availability
Swimming Pool April - September only (Four-week advance notice required)	Group Size: Up to 75 (\$50/ hour) 76 + (\$75/ hour)
Blob/Slide/Kayaks Available June-August only (Four-week advance notice required)	\$50 per hour.
Hayride	\$25 per 20 people
Campfire (Arranged in advance; Subject to county burn ban)	\$20 per fire (bonfire additional & must be arranged two weeks prior to event)

## Free Recreation Options:

- Sand Volleyball
- Soccer
- Basketball at the covered
- Baseball/Softball
- Football/Flag Football
- Frisbee golf
- Dodgeball
- Ping pong
- Horseshoes
- Walking and hiking trails (trail maps available at Camp Office)
- Catch and release fishing (bring your own equipment)

## Other Recreation Options and Local Attractions:

- Golf - Camp Buckner is in close proximity to the new Tom Kite Championship Golf Course "The Legends on Lake LBJ." For green fees contact the golf course at (325)-388-8888. Check out [www.legendsonlakelbj.com](http://www.legendsonlakelbj.com) for more information.
- Paintball - Camp Buckner established a paintball course in 2002. Groups may work with a local provider to supply equipment and personnel. Camp recommends at least a four-week notice so that you can have adequate time to work with the outside vendor.
- Longhorn Caverns - A favorite for many and just behind the Buckner property on Park Road 4. Arrangements should be made directly with the park at (830) 598-2283.
- Enchanted Rock - Spectacular views of the Hill Country available only an hour drive away. Arrangements should be made with the park at (830) 685-3636.
- Vanishing Texas River Cruise - As long as the river is up, this is a great option and a chance to see bald eagles in the wild. Arrangements may be made directly with the company at (512) 756-6986.
- Shopping - Burnet and Marble Falls are both 15 minutes away and Fredericksburg is about one hour from camp, as well as the new Hill Country Galleria in Bee Caves.

# Audio-Visual Equipment

Portable LCD Projector (2 available)	\$100 per weekend (Subject to availability)
Lapel Mic by Sennheiser (2 available for Faith Hall only)	\$40 per weekend
Wireless Sennheiser Mic in Faith Hall (1 available for Faith Hall only 1 available for Dining Hall only)	\$40 per mic per weekend
Wired mics in Faith Hall, Craft/Doss, or Dining Hall	No Charge (Subject to availability)
Portable sound system	No Charge
Sound system in Craft/Doss	No Charge
Sound system in Faith Hall	No Charge
Projection screens, overhead projectors, extension cords, etc.	No Charge (Subject to availability)
TV / VCR / DVD setups	No Charge (Subject to availability)
Flip Chart / Easel	\$20 per flip chart pad used (Subject to availability)

## Additional Information

### Camp Buckner Store

The Camp Buckner Store sells a variety of retail items including t-shirts, caps, water bottles, flashlights, pens and more. Refreshments such as soda, fruit drinks and candy can also be made available. The group leader should make arrangements 2 weeks prior to the retreat to ensure the camp store will be open at the desired times.

### Parking:

While guests are here, we ask that only foot traffic occupy the main part of camp. Upon arrival, if groups have set-up equipment and need to unload, please let us know when you check in at the front office.

If you have elderly/handicap guests with your group, they are welcome to drive throughout camp and park in the designated handicap spots. **The Camp Buckner speed limit is 10mph**

# Medical Emergencies

- Camp strongly recommends that each group bring along a person who is at least certified in basic first aid and CPR. Additional training is preferred.
- Basic medical information on each participant, including signed permission to treat them in case of an emergency as well as the right to transport them when necessary, should be kept by the group leader or medical personnel at all times.
- Each group is strongly urged to bring an adequate first aid kit to care for the needs of its members.
- Each group should prepare for its own medical necessities, including any known medical conditions of its members.

**While each group is ultimately responsible for their own medical issues, there are some additional steps you need to be aware of before you arrive:**

**First:** In the case of an emergency requiring EMS, you may dial **(9) + 911** from any camp phone . Tell the dispatcher that you have an emergency at:

**Camp Buckner  
3835 FM 2342  
Burnet, TX**

It is vitally important to meet the ambulance at the front gate and then guide them to the victim.

In the meantime, camp personnel should be contacted by dialing **(9) 512-755-4985** or extension **3400**. The EMS team is currently one mile away from our property.

**Second:** For medical issues requiring a physician, please contact the Marble Falls Minor Emergency Center at **(9)(830) 798-1122**

Office hours are: Mon. – Sat. 10 a.m. – 8 p.m. and Sunday 12 p.m. – 6 p.m.

They are located in Marble Falls at 1701 Hwy 281 North, on the south side of the highway.

**Third:** For emergencies requiring a physician after hours or for individuals who prefer to be treated in an emergency room, Seton Highland Lakes hospital is located just inside Burnet on Hwy 281.

Their number is **(512) 756-6000**.

# About Camp Buckner

Camp Buckner was established in 1987 to place our guest in the most positive, fun-loving Christian atmosphere possible. Our staff at Camp Buckner strives to have a servant's heart and attitude in everything we do. Camp Buckner was built from the ground up on 800 acres in the beautiful Texas Hill country. We are located near Burnet and Marble Falls Texas. We are an hour northwest of Austin.

From mid-August through May, we operate as a retreat and conference center. From June through mid-August, we operate as a Christian camp retreat center.

Camp Buckner is a ministry of Buckner International, a a diverse global ministry to orphan and at-risk children and families. Established in 1879, Buckner has answered children's needs throughout our history. Today, our services include a global humanitarian aid program, volunteer missions opportunities, community enrichment and prevention programs, an international network of residential, foster care and transitional housing services, domestic and international adoption, support programs for children living in orphanages in other countries and retirement communities.

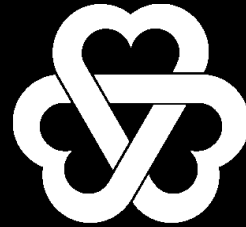


**For more information, please contact us at:  
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**Or visit our website at:  
[www.campbuckner.org](http://www.campbuckner.org)**



  
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